

Applying for course credit is a collaborative process between you and the College so please seek advice and support where you need to. You may use additional forms if necessary.

Instructions:

1. Identify the unit of competency/subject/module you wish to apply for course credit
2. List the evidence you wish the College to take into account in determining your competency
3. For official transcripts and records submit certified copies and not originals
4. Gather the evidence and attach it to this application form
5. Check with your College that you have provided all the necessary information and documents
6. Submit your application to your Course & Careers Advisor or Agent along with your application for study or to Think: Student Services if you are already on campus.

Students may also request assessment against the relevant competencies/subjects/modules as evidence of competency. The assessment may be practical, oral, or any other relevant form.

If you have more information than the space allows for in this form then please include them as attachments to the form. Refer to the Granting Course Credit Policy and Procedure for more information on applying for course credit.

STUDENT DETAILS

Family name		Other names	
Student number		Date of birth	
Course name		College	

SUBJECT COURSE CREDIT EXEMPTION SOUGHT FOR

Subject name		Subject code	

PRIOR STUDIES

Course name			
Institution		Date of completion	
Evidence cited and approved (for example, certified copies of qualifications and transcripts of results):			

Course name			
Institution		Date of completion	
Evidence cited and approved (for example, certified copies of qualifications and transcripts of results):			

Course name			
Institution		Date of completion	
Evidence cited and approved (for example, certified copies of qualifications and transcripts of results):			

