

Change of contact details form

To update your contact details with the College, students can submit this form to Think: Student Services. Please include your Personal Details and any updates, leave all other fields blank. Updates may also be made through Student Services over the phone or in person. You should ensure your mail is forwarded to your new address. It is your responsibility to ensure the College has your current contact details and to ensure you update the College within 7 days of any changes. For details on how we protect the privacy of your personal details and who we may be required to share your personal information with, please see our *Student Privacy Policy and Procedure* online at www.think.edu.au/policiesandforms.

OVERSEAS STUDENTS – If you are and overseas student in Australia, please ensure you fill out DIAC form 926 with any changes to your contact details or passport. This is your responsibility and a condition of your student visa. You can get a copy of Form 926 from Think: Student Services or online at www.immi.gov.au.

PERSONAL DETAILS			
Family Name		Other Names	
Student number		Think: College	
NEW MAILING ADDRESS			
Address Line 1			
Address Line 2			
City		State	
Postal Code		Country	
NEW PHONE NUMBER OR EMAIL ADDRESS			
Home		Mobile	
Email			
NEW PERMANENT ADDRESS (i.e. your parent's or an overseas address)			
Address Line 1			
Address Line 2			
City		State	
Postal Code		Country	
NEW EMERGENCY CONTACT			
Address Line 1			
Address Line 2			
City		City	
Postal Code		Postal Code	
NAME CHANGE (provide supporting documents)			
Old Family Name		Old Other Names	
New Family Name		New Other Names	
DECLARATION			
I declare that the information I have given on this form is true and correct.			
Signature		Date	
LODGING FORM			
Submit your completed form to Think: Student Services.			
OFFICIAL USE ONLY			
Date received		Received by	
Approved by		Changed (date)	
Declined by		Date	